

## How to Set and Change a Password

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TOPIC -----

This article discusses how to set and change a password on your Newton.

DISCUSSION -----

You can protect your Newton's data by setting a password. This password will be required each time you turn on your Newton.

Note that if you set a password and forget it, you will not be able to use your Newton again until you return it to Apple (which may charge a fee to reset your password).

### Setting a Password

Here's how to set a password:

- 1) Tap the Extras button at the bottom of the screen, then tap Prefs.
- 2) Tap Personal in the Preferences Menu, then tap Set Password. Write your password in the dialog box that appears. If you use non-alphabetic characters, you'll have to use the on-screen keyboard.
- 3) Tap Set to set your password or tap X to cancel.

Note that you'll be asked to enter your password every time you turn on your Newton.

### Changing a Password

It's a good idea to change your password periodically to make sure someone doesn't guess it.

Here's how to change your password:

- 1) Tap the Extras button, then tap Prefs
- 2) Tap Personal, then tap Set Password. You'll see a dialog box which has blanks for your old and new password. Write your old password in its blank. To change your password, enter a new password in its blank. To eliminate your password, leave the new password blank empty.
- 3) Tap Set to set your password or tap X to cancel.

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